**Minutes**

**Nevada State Emergency Response Commission (SERC)**

**Funding Committee Meeting**

**Monday, April 10, 2023- 10:30am**

1. **CALL TO ORDER**

Richard Brenner called the meeting to order at 10:33am.

1. **ROLL, CONFIRM QUORUM AND INTRODUCTIONS**

Role was taken of the members and a quorum was present.

1. **PUBLIC COMMENT**

Mr. Brenner called for public comment. There was none.

1. **APPROVAL OF JANUARY 23, 2023 MINUTES**

Dennis Nolan made a motion to approve the January 23, 2023 Funding Committee meeting minutes. Jason Nicholl seconded the motion which was approved unanimously.

1. **REVIEW OF FY2024 SERC OPERATIONS, PLANNING, TRAINING AND EQUIPMNET (OPTE) GRANT APPLICATION**

Tami Beauregard provided a synopsis of how she reviewed the grant applications with regards to the needed items and then explained the spreadsheet.

Carson City LEPC – Mr. Nicholl made a motion to recommend approval to the full SERC of the Carson City LEPC OPTE grant application. Susan Crowley seconded the motion which was approved unanimously.

Churchill County LEPC— Mr. Brenner asked for clarification on Churchill County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Churchill County LEPC OPTE grant application with the following contingencies: dissolution of LEPC added to Bylaws, meeting minutes approving OPTE application. Lance Chantler seconded the motion which was approved unanimously.

Clark County LEPC – Mr. Brenner asked for clarification on Clark County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Clark County LEPC OPTE grant application with the following contingencies: meeting minutes approving Membership list, dissolution of LEPC added to Bylaws, meeting minutes approving Bylaws. Mr. Chantler seconded the motion which was approved unanimously.

Douglas County LEPC—Ms. Crowley made a motion to recommend approval to the full SERC of the Douglas County LEPC OPTE grant application. Mr. Nicholl seconded the motion which was approved unanimously.

Elko County LEPC—Mr. Nolan made a motion to recommend approval to the full SERC of the Elko County LEPC OPTE grant application. Ms. Crowley seconded the motion which was approved unanimously.

Esmeralda County LEPC— Ms. Crowley made a motion to recommend approval to the full SERC of the Esmeralda County LEPC OPTE grant application. Mr. Nolan seconded the motion which was approved unanimously.

Eureka County LEPC—Ms. Crowley made a motion to recommend approval to the full SERC of the Eureka County LEPC OPTE grant application. Ms. Luna seconded the motion which was approved unanimously.

Humboldt County LEPC-- Mr. Brenner asked for clarification on Humboldt County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Humboldt County LEPC OPTE grant application with the following contingencies: Exercise/Incident Report. Mr. Chantler seconded the motion which was approved unanimously.

Lander County LEPC-- Mr. Brenner asked for clarification on Lander County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Lander County LEPC OPTE grant application with the following contingencies: Exercise/Incident Report and meeting minutes approving OPTE application. Mr. Nolan seconded the motion which was approved unanimously.

Lincoln County LEPC— Ms. Crowley made a motion to recommend approval to the full SERC of the Lincoln County LEPC OPTE grant application. Ms. Luna seconded the motion which was approved unanimously.

Mineral County LEPC-- Mr. Brenner asked for clarification on Mineral County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Mineral County LEPC OPTE grant application with the following contingencies: Level of response in plan, meeting minutes approving hazmat plan, exercise/incident report form, meeting minutes approving membership list, meeting minutes approving Bylaws, no mention of ‘Open Meeting Law’ in Bylaws, OPTE application “Title Page’ needs signature, Certified Assurances needed signature, meeting minutes approving OPTE application. Mr. Dennis Nolan seconded the motion, which passed with one nay as Mr. Nicholl disagreed with the notion. **\*\*Staff realized all contingencies related to documents due to the SERC by January 31st had been received prior to this meeting\*\***

Nye County LEPC— Mr. Nolan made a motion to recommend approval to the full SERC of the Nye County LEPC OPTE grant application. Ms. Crowley seconded the motion which was approved unanimously.

Pershing County LEPC-- Mr. Brenner asked for clarification on Pershing County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval to the full SERC of the Pershing County LEPC OPTE grant application with the following contingencies: Meeting minutes approving OPTE application. Mr. Chantler seconded the motion which was approved unanimously.

Storey County LEPC-- Mr. Brenner asked for clarification on Storey County LEPC deficiencies, and Ms. Beauregard advised all the deficiencies. Ms. Crowley made a motion to recommend approval of the full SERC of the Storey County LEPC OPTE grant application with the following contingencies: Meeting minutes approving Membership list, meeting minutes approving Bylaws. Ms. Luna seconded the motion which was approved unanimously.

Washoe County LEPC— Mr. Nolan made a motion to recommend approval to the full SERC of the Washoe County LEPC OPTE grant application. Ms. Crowley seconded the motion which was approved unanimously.

White Pine County LEPC— Ms. Crowley made a motion to recommend approval to the full SERC of the White Pine County LEPC OPTE grant application. Ms. Luna seconded the motion which was approved unanimously.

State Fire Marshal LEPC— Ms. Crowley made a motion to recommend approval to the full SERC of the State Fire Marshal LEPC OPTE grant application. Mr. Nolan seconded the motion which was approved unanimously.

Ms. Beauregard went over funding and discussed the SERC Hazconnect database was a 60/40 split with SERC paying 60% and Highway funds paying 40%; with the SERC’s current budget the contingency fund must pay for 100% of the Hazconnect database.

1. **REVIEW OF FFY23 HMEP GRANT APPLICATIONS**

Humboldt county LEPC - Ms. Crowley made a motion to recommend approval to the full SERC, contingent on Humboldt County submitting their exercise/incident report. Mr. Chantler seconded the motion which was approved unanimously.

SERC Grant training--- Ms. Crowley questioned if SERC was a part of the Fire Marshal. Nathan Hastings stated that the Fire Marshal has no legal supervisory authority over the SERC. Fire Marshal is the administrative arm SERC is under. Ms. Crowley made a motion to recommend approval to the full SERC. Mr. Chantler seconded the motion which was approved unanimously.

1. **REVIEW OF JULY SERC QUARTERLY FACE TO FACE MEETING FUNDING REQUEST**

Mr. Brenner advised no face-to-face meeting will be held in July with new SERC staff coming on and noted the meeting may happen in October of 2023.

1. **PUBLIC COMMENT**

Mr. Chantler told Ms. Beauregard he is sorry she is leaving SERC. Mr. Chantler asked if there is there anything to limit contingencies when grant applications are turned in. Ms. Beauregard stated that per policy there is no number of contingencies that would stop a grant application being submitted or approved. Ms. Beauregard also noted if the committee wanted to change the policy, they would need to have a Policy committee meeting to make recommendations to the full SERC. Ms. Crowley stated she just wants to help the LEPC’s find the information they need to complete their grant applications instead of making a policy on contingencies. Mr. Brenner stated they will not get the grant award or funds unless they complete all contingencies.

1. **ADJOURNMENT**

Ms. Luna made a motion to adjourn the meeting at 11:39am. Mr. Chantler seconded the motion which was approved unanimously.